APPLICATION INSTRUCTIONS

Download this form,  
Complete electronically or reproduce in a separate document.

Submit completed form via email to

Tomas Jaehn, Grants Committee Chair, santafe1610@msn.com

Or mail to

Tomas Jaehn, Grants Committee Chair,  
P.O. Box 1912,  
Santa Fe, NM 87504).

Grant payments are made upon return of a signed grant agreement to HSNM.  
A status report is required after six months. Upon project completion, the  
grantee will provide a final report of expenditures and accomplishments.

Articles and/or presentations based on completed projects are not required,  
but are welcome and may be considered for publication in the HSNM’s  
La Cronica de Nuevo Mexico.
Note: If you use a print-out of this form, you may wish to attach separate pages to respond to the following points.

1. Applicant Name/Contact Information: (Name, Phone, address, e-mail):

2. Organization/Institution Mission or Purpose (if applicable):

   Form of Organization:
   _____ Non-profit recognized by the IRS under section 501-c(3)
   _____ Non-profit registered with the NM Taxation & Revenue Department
   _____ Government entity
   _____ Other (explain)

3. Estimated cost of proposed project:

4. Amount requested from HSNM).

5. Project description:
6. Intended purpose of the completed project (Publication, presentation, exhibit, etc.):

7. Proposed use of funds sought: (Travel, copying, supplies, etc.)

8. Expected completion date for the proposed project:

9. Sources you expect to utilize in the course of the project:

Describe anticipated coordination with other historical entities, institutions or representatives including any in-kind support:

10. Provide two letters of support for your project.