The Historical Society of New Mexico’s Jane C. Sanchez Grant seeks to fund publication of original research on New Mexico or Borderland history. This may include folklore, fiction, or drama, as well as traditional historical works.

The following process will govern the receipt, approval, and funding of the Jane C. Sanchez Grant:

1. Applications shall be reviewed and administered by the Grants Committee with final approval by the Board of Directors of the Historical Society of New Mexico.
2. Grants may be for up to $5,000. No more than $5,000 will be allocated in any given year and grant applicants may not request additional funding in subsequent years.
3. The period of completion for any approved project shall not exceed three (3) years.
4. Applications for the Jane C. Sanchez Grant must be made using the instructions provided as a part of this Request for Proposal.
5. Applicants must be members in good standing with the Historical Society of New Mexico and must maintain their membership throughout the grant period.
6. Jane C. Sanchez Grant grantees will be announced at the Society’s regular summer meeting. The grant period shall begin on September 1.
7. Note that any proposal for funding from the Jane C. Sanchez Fund must result in the PUBLICATION OF ORIGINAL RESEARCH. In this context, publication must be a tangible product. Examples include original music,
dramatic presentations, books, film or video, and photographs. The Grants Committee will be the final arbiter if the product of the project meets the definition of publication. The final publication must credit the Historical Society of New Mexico and the Jane C. Sanchez Grant.

8. Funds will be provided to the grantee on a disbursement schedule that is tied to the stated milestones and deliverables. The disbursement schedule will be determined by the Grants Committee and approved by the Board of Directors.

To apply: Download this form, complete electronically or reproduce in a separate document. Direct completed form(s) to Tomas Jaehn, Grants Committee chair, at santafe1610@msn.com (or P.O. Box 1912, Santa Fe, NM 87504).

Current board members of HSNM are not eligible for individual grants. Payments of the grant are made upon return of a signed grant agreement to HSNM. A status report is required after six months. Upon completion of the project, the grantee will provide a final report of expenditures and accomplishments.
2020
Jane C. Sanchez Grant Application

A. Applicant Name/Contact Information (Name of individual/individuals/organization, phone number, mailing address, email address)

B. Certification of Membership in good standing by Society Secretary.

C. Provide a detailed description of project (attach additional pages as required). Note principal information sources and any organizations or individuals that will provide substantial assistance.

D. Provide a detailed schedule for the project including major milestones and deliverables. Note that the duration of the project may not exceed three (3) years.
E. Provide a proposed budget for the project. The budget should be consistent with the milestones and deliverables specified in D above. Note any anticipated additional funding from non-Society sources in the proposed budget. Note that the amount of funding from the Society may not exceed $5,000.

F. Attach two letters of support. These letters should relate to both the project and the participants, not just to the participants.